

# **Symposium Support Fund Rules**

Deadline: can apply throughout the year

# Eligibility

All academic staff, retired staff, post-doctoral research fellows and overseas members can apply. Applicants must have been a member of the British Society for Neuroendocrinology (BSN) for at least a year. Join today: <a href="https://www.neuroendo.org.uk/join">www.neuroendo.org.uk/join</a>

#### Summary

- The fund exists to support and promote symposia that promote aspects of neuroendocrinology at national or international conferences.
- Awards can be used to support travel, accommodation and subsistence of invited speakers –
  justification for approximate costs must be provided on the application form in advance of the
  meeting.
- Applications must be made in advance: retrospective applications will not be considered.

#### Award value

Awards will be made up to a maximum of £2000.

# **Application form**

Applications must be made through the BSN membership portal. Please log-in and then navigate to Me and the BSN > Grants.

# **Deadline**

There are no strict deadlines for application but please allow adequate time for consideration of your application by the BSN Committee.

# **Publications resulting from Symposium**

The *Journal of Neuroendocrinology* welcomes submissions of original articles or review articles which have resulted from the sponsored symposium.

#### **Award Committee**

A subgroup of the BSN Committee chaired by the Grants Committee Chair will act as the Awards Committee for this Fund. The Committee will consider all applications on their merit and their potential benefit to the neuroendocrine community, as per the BSN's stated aim.

Payment information will be obtained via a claim form post award.

Correspondence will not be entered into with regard to award decisions.

#### **Grants Report Form**

All successful grant applicants are expected to submit a Grants Report Form no later than 6 months after the end of the grant. This will be emailed to successful applicants. Please note, future grants will not be awarded if no Grants Report Form has been received.