



British Society for Neuroendocrinology

International Conference Travel Fund Rules

Deadlines: 1 March

Eligibility

All members, including academic staff, post-doctoral research fellows and postgraduate students. Applicants must have been a member of the British Society for Neuroendocrinology (BSN) for at least 6 months. Join today: www.neuroendo.org.uk/join

Summary

- Strictly for supporting attendance at international conferences and meetings, including those held in the UK. **Note**, a separate travel bursary scheme for postgraduate students and post docs is available to those attending annual BSN meetings in the UK.
- You must be personally presenting your work at the conference.
- Awards are to support registration, travel and accommodation (not subsistence) and receipts for these costs are required upon return.
- Applications must be made in advance: retrospective applications will not be considered. Contact the BSN grants chair for advice if the timing of your conference is problematical for award application deadlines.

Award value

Awards will be up to a maximum of **£700**. Up to 20 awards may be made per year, with generally no more than half these being made at the first annual deadline.

How to apply

- Applications must be made through the BSN membership portal. Please log-in and then navigate to Me and the BSN > Grants.
- Full justification for the costs is required.
- For postgraduate students a letter from your supervisor is required approving your application.

Deadlines

- Deadlines for application are 1 March and 1 September each year.
- Applications must be made in advance and late or retrospective applications will not be considered.

Awards Committee

A subgroup of the BSN Committee chaired by the Grants Committee Chair will act as the Awards Committee for this Fund.

Award criteria

In the event that there are more applicants than awards available, applicants will be favoured if:

- They have not received a travel fund award within the last 2 years (excluding any Society subsidy to attend ICN).
- They are ECRs without other available funding.

Correspondence will not be entered into with regard to award decisions.

Grants Report Form

All successful grant applicants are expected to submit a Grants Report Form no later than 6 months after the end of the grant. This will be emailed to successful applicants. Please note, future grants will not be awarded if no Grants Report Form has been received.